INVITATION TO BID

Your company is hereby invited to submit a BID QUOTATION ON THE ITEMS AND QUANTITY, AS DESCRIBED FURTHER IN THIS WRITTEN INVITATION. PLEASE RETURN THE bid form page(s) with your official bid. If you are unable to submit a bid quotation at this time, and if you wish to remain on our list of potential suppliers, simply send us a written explanation.

The deadline for our receipt of your bid is: ________________________

Whereas considerable time and expense has gone into the preparation of the enclosed specifications, deviations are NOT anticipated. DEVIATIONS MUST BE DOCUMENTED. Unless fully documented, such deviations may DISQUALIFY a bidder at the discretion of the BUYER.

In setting forth these specifications it is the intention of the buyer to offer equal opportunity to all bidders. Styles referred to by number and the company name are for descriptive purposes only and are not restrictive. The buyer feels that specified styles, material, linings and sundry items are equally available to all reputable manufacturers.

Bidder is to furnish itemized quotations showing the cost of each item, the total price per uniform, and the total price of the entire order. Any allowance or cash discount for payment within a certain period before or after delivery is to be indicated on the bid; otherwise, it is presumed that payment is to be made on the basis of net 30 days.

The buyer reserves the right to accept or reject any or all bids in the best interest of the buyer. Factors to be considered when determining the best value for the buyer are to be quality of the garment, service and responsibility of the company and their representative, as well as price. Low bid is not necessarily to be awarded the contract.

Bidder is to furnish a full time sales representative to handle all details of the order. This includes measuring and servicing, “after the sale”. Bidder is to provide name, address and phone number of representative or representatives who are to be responsible for handling the order.

In submitting your bid, specify the time required for delivery of the complete order after receipt of all details.

SAMPLES - Your bid, to be considered, is to be accompanied by a completed sample uniform in accordance to the exact specifications. Each bidder’s interest in meeting these specifications is to be reflected in their willingness to manufacture this pilot sample and to make it available at the school prior to the time and date of the official bid opening. Exact samples are also required to insure that the district can expedite this purchase soon after the award. The sample uniform provided is to be a male size 38 regular.
The buyer reserves the right to inspect the workmanship of the sample, its inner construction in particular, and for this purpose will open the lining if necessary.